



agroecology, arts and environmental education
Nebaj, Quiché, Guatemala

Project Coordinator Job Description



We provide weekly environmental education workshops for children aged 5 – 14 years old at Casagua, an organic garden and space of art and creativity on the slopes of the Sierra de los Cuchumatanes, in the heart of Guatemala's Maya Ixil Region.

We use music, drama and the arts to achieve holistic educational engagement and environmental connection, rooted in our local ecosystem and cultural context.



Our goal is to support our community's knowledge, understanding and action around agroecological growing, food sovereignty, soil health, seed saving, climate action and biodiversity protection.

As part of our integral focus on health and wellbeing, we incorporate key themes related to gender equality, positive masculinities and nutrition into our educational programmes.

We are now approaching the next phase of our growth as a small grassroots charity. Over the next year, we aim to reach more children, offer more workshops, develop our children's library and increase our offering of community engagement events and opportunities.

In this, our second year as a locally-rooted Guatemalan project and registered Scottish charity, we are looking to expand our team and hire a visionary and creative project coordinator to plan, implement and run our arts and environmental education project in the heart of Guatemala's beautiful western highlands.

This job post will shape the future of Casagua, growing the project, delivering transformative learning experiences to more children and young people and developing a unique and culturally-relevant curriculum. The ideal candidate will be a proactive, passionate, independent and creative individual who has the confidence to take responsibility for directing and implementing the project, as well as taking care of the house and garden where it is run.

This is a stipended position for someone beginning a career in community, outdoor, environmental, artistic and extra-curricular education, with practical opportunities for learning, teaching and professional development and mentorship.

The salary will cover basic living expenses in rural Guatemala and will be negotiated to fit the experiences, qualifications and aspirations of the right candidate. We are ideally looking for someone to join us for training at the end of 2026 or start of 2027 and will prioritise those who can commit to being in the role for a year.



Responsibilities:

- Plan and implement weekly children's workshops in the Casagua house and garden project site, including arts & crafts, storytelling, organic growing, movement, exploration and forest walks
- Design engaging, appropriate and culturally relevant learning experiences, connecting workshop participants with their local ecosystems and indigenous cultural heritage
- Develop and maintain relationships with parents and families, providing weekly updates on the parent Whatsapp group as well as regular in-person meetings, house visits and quarterly parent workshops
- Develop and maintain relationships with local primary schools, offering one-off or a series of Casagua workshops in classrooms as well as library book fairs
- Grow the community library and expand children's book lending and borrowing possibilities with schools, community groups and families



Responsibilities continued:

- Collaborate with project directors to develop a unique Casagua curriculum for the Maya Ixil context, informed by Guatemala's CNB national curriculum
- Maintain an organic garden growing calendar, planting vegetables, fruit, herbs and other plants from seed, transplanting seedlings into vegetable beds and the greenhouse, composting, creating and applying organic fertilisers and insecticides – and enjoying the harvest!
- Manage the Casagua house as a secure and respected educational and artistic community space
- Manage, train and support international volunteers and local placement students
- Report regularly to the co-founders and directors as well as the Casagua Board of Trustees
- Facilitate a safe, creative and transformative outdoor learning environment for Maya Ixil children and young people, responding to their needs.



This is an exciting role that will require a capable, self-sufficient and proactive person with a can-do, positive, solutions-focused attitude and the ability to deal with any challenges that arise.

We are looking for someone who:

- Has awareness, openness and cultural sensitivity towards indigenous communities, families and children
- Has experience working with children
- Has experience working in rural communities, preferably in Latin America
- Speaks, writes and communicates fluently in Spanish and has working proficiency in English
- Has demonstrated skills and experience in arts, including music and drama, as well as environmental education and play-based methodologies
- Has a desire to learn more about community and outdoor education, while dedicating time and energy to growing a grassroots project and being instrumental to its ongoing success.

